

WORK QUALITY CHECKS



Workshop return: Repair Order n°: _____

Team: _____

Preliminary documentation check	Yes	No	Rectified
The "Walk-around", "Reception" (if applicable) and "Complete Inspection" checklists have been filled in and signed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Referring to the list below, the constitution of the Customer file ensure that works have been carried out properly. (If not, indicate what is missing, ticking the corresponding box) <input type="checkbox"/> Visual vehicle inspection carried out during reception and work order completed accordingly <input type="checkbox"/> Campaigns checked → Verify in ModisCS+/ Service Entry <input type="checkbox"/> In case of diagnostic, Customer symptom information (what, how, when, ...) → Vehicle Reception Checklist <input type="checkbox"/> Signatures from the Customer and the Service Advisor on the Repair Order, and any additional work to be carried out. <input type="checkbox"/> Completion of tests and any results noted down. <input type="checkbox"/> The file should contain measurements taken or reports to be given to the Customer, if needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle check	Yes	No	Rectified
All works indicated on the Repair Order have been carried out (Work lines carried out ticked).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The components affected by the work operate correctly (reproduce the conditions in which the fault appears and test)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All the dashboard warning lamps are off after starting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The resets have been carried out (if not, please indicate which ones): <input type="checkbox"/> The date and time are not correct. <input type="checkbox"/> The owner's settings (seats, radio station, etc.) are not restored <input type="checkbox"/> The resets are not carried out according to the equipment and the work (maintenance indication, electric windows, closing).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Check three random points from the workshop checkpoints listed below: <input type="checkbox"/> Wiper blades condition (including screen wash) <input type="checkbox"/> All fluids sealing check <input type="checkbox"/> Horn check <input type="checkbox"/> Exhaust line and fixings check <input type="checkbox"/> Lights, lighting and signaling operation check <input type="checkbox"/> Battery check (condition, mounting and charge) <input type="checkbox"/> Tire condition and pressure check (ic spare wheel) <input type="checkbox"/> Levels check <input type="checkbox"/> Brake pads & disk (one's measurement) <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Control under vehicle (Corrosion, missing part, ...) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bodywork check (if necessary)	Yes	No	Rectified
Repair of affected components completed (repair or replacement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Correct adjustments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compliant paintwork (if not, please indicate why below): <input type="checkbox"/> Hue and small touch-ups <input type="checkbox"/> Runs <input type="checkbox"/> Sanding scratches <input type="checkbox"/> Mist <input type="checkbox"/> Paint overrun (following incorrect masking) <input type="checkbox"/> Grains <input type="checkbox"/> Cosmetic flaw (orange peel, bumps, shiny look)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compliant glass (if not, please indicate why below): <input type="checkbox"/> Excess adhesive <input type="checkbox"/> Technical check/insurance label missing <input type="checkbox"/> Window engraving <input type="checkbox"/> Cameras not calibrated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle presentation check	Yes	No	Rectified
Traces generated by the repair (grease, dust,...) have been cleaned (interior / exterior)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interior and exterior cleaning has been carried out in accordance with the Customer's agreement as set out on the work order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name and signature of the controller:

Date of check:/...../.....
Ready for invoicing: YES NO

Comments

Random sampling check:
Aftersales Manager's signature

Compliant: YES NO